

Bay Haven Charter Academy, Inc.
Board of Directors Meeting
Thursday, February 7, 2019
North Bay Haven Charter Academy
Media Center
4:00 pm

Attending: Mr. Jon McFatter, Mr. David Haight, Mrs. Scotti Haney, Mrs. Tiffany Ennis, Mr. Waylon Thompson, Mr. Robert Fleming, Mrs. Joyce Wilson, Dr. Jeremy Hatcher

Absent: Mrs. Sandy Porter

Others Attending: Mr. Larry Bolinger, Mr. Mike Burke

- I. Call to Order** – 4:00 p.m.
- II. Pledge of Allegiance** – Mr. Jon McFatter
- III. Prayer** – Mr. Waylon Thompson
- IV. Approval of Agenda** – Mr. Thompson made a motion to approve the agenda as presented with the changes as follows. Item VII (F) originally listed as “Discussion of BDS workshop information” is removed from the agenda and a new item is put in its place, “Project Manager – for information only.” Mrs. Haney seconded the motion. All in favor, no further discussion, motion carries.
- V. Approval of Minutes** – 1/10/19 – Mr. Haight made a motion to approve the minutes as presented. Mrs. Ennis seconded the motion. All in favor, no further discussion, motion carries.
- VI. Student Recognitions**
 - A. BH – CEO students of the month – Elementary Autumn Bridges, Middle Jaycob Horton.
 - B. NBH – CEO students of the month – Elementary Molly Fazekas, Middle Carsyn Lang, High Leanna Thompson
- VII. Action/Information Items**
 - A. Hagerty Group – The Hagerty Group works to help navigate FEMA for any available reimbursements or funding aid. Ms. Swindler explained we must issue an RFP for assistance with FEMA reimbursement for those things not covered by insurance such as covered walkways. Ms. Swindler explained that the original deadline was missed but an extension request has been filed. If we are granted the extension, the board would need to approve the CFO to move forward with the RFP. Mr. Haight made a motion to allow CFO to move forward with an RFP for a consulting firm for hurricane fund assistance should the extension be granted by FEMA. Dr. Hatcher seconded the motion. All in favor, no further discussion motion carries.
 - B. Approval of Spring Out of Field Report – Mrs. Haney made a motion to approve the report as presented. Mr. Fleming seconded the motion. All in favor, no further discussion, motion carries.
 - C. Approval of reclassification of Administrative Assistant position to Assistant Principal position – BH – Mr. Bolinger requests this to be effective 1 July 19, and would like to form a committee, advertise and select someone. The committee to interview would include a K-2 rep, 3-5 rep, 6-8 rep, paraprofessional, clerk, and a representative from admin. The committee would make a recommendation and the final decision is with the

CEO. Mr. Thompson made a motion to approve the reclassification of AA position to AP position as requested. Mr. Haight seconded the motion. All in favor, no further discussion, motion carries.

- D. Approval of request for temporary Guidance Clerk position – BH – As the TOSA in Guidance position will not be filled, the counselors came to the CEO and said they need a clerk due to testing. This would be temporary and would not impact the budget in a negative way since the TOSA salary is currently not being used. This would be a temporary position ending on May 24, which is the last day for students. Mrs. Haney made a motion to approve the temporary guidance clerk position as presented. Mrs. Ennis seconded the motion. All in favor, no further discussion, motion carries.
- E. Enrollment update -
- F. Information only – Project Manager – In the CFO board report, it was mentioned that we have had conversation with Wayne Elmore to coordinate project of storm damage repairs. He has worked well with us before, has worked with FEMA before and we need someone to be our liaison to make sure we are reimbursed or things are paid for appropriately. Insurance proceeds are held by mortgage company and they must approve all expenses and repairs. The CFO is seeking board approval to continue to use Mr. Elmore in this capacity. He is on a continuing contract, paid by the hour which is reimbursable by FEMA potentially. No one on the board has any issues with continuing with Mr. Elmore.

VIII. Announcements

- A. Agenda meeting for the next board meeting will be Thursday, February 28th at noon. Please get any items for discussion to Mr. McFatter or Ms. Maddox by that time.
- B. The next Board meeting will be held Thursday, March 7th at 4:00 p.m. in the North Bay Haven media center.
- C. NBH High School Lottery will be held Friday afternoon, February 8th beginning at 4:00 p.m. K-8 Lottery for BH and NBH will be held Friday afternoon March 8th beginning at 3:30 p.m.

IX. Public Comments

X. Board Comments

XI. Adjournment – 5:27 p.m.

2018-2019

Lottery/Wait List Report				as of 2/1/19	Budgeted for in 2018-19
School	Enrollment as of 10/9 - before the hurricane	Current enrollment as of 2/1/19	Wait List for 2018/2019		
Bay Haven Elem	768	785	160		768
Bay Haven Middle	463	420	2		464
North Bay Haven Elem	696	681	541		696
North Bay Haven Middle	525	522	1		525
North Bay Haven High	848	815	0		860
Totals	3300	3223	704		3313

Enrollment currently at 97% overall. Any offers that can be made in those grades that still have wait lists are continuing.